

## DEFINITION OF SPACE TYPES FOR SPACE REQUIREMENT (FIELD 23)

C A S A	Space Name	Definition of Use	Description and Limitations
A  B	Classroom  Lecture Halls	A room used for all classes that do not require special-purpose equipment for student use.	<u>Description:</u> Included in this category are rooms generally referred to as lecture rooms, lecture-demonstration rooms, seminar rooms, and general-purpose classrooms. A classroom may be equipped with tablet armchairs (fixed to the floor, joined together in groups, or flexible in arrangement,) tables and chairs (as in a seminar room), or similar types of seating. A classroom may be furnished with special equipment appropriate to a specific area of study if this equipment does not render a room unsuitable for use by classes in other areas of study.
C	Class Labs	A room primarily used by regularly scheduled classes that require special-purpose equipment or treatment for student participation, experimentation, observation or practice in a field of study.	<u>Description:</u> A Class Laboratory is designed and/or furnished with specialized equipment to serve the needs of a particular area of study for group instruction in <u>regularly scheduled classes</u> . The design and/or equipment in such a room normally preclude its use for other areas of study. Included in this category are rooms generally referred to as teaching laboratories, instructional shops, typing laboratories, drafting rooms, band rooms, (group) music practice rooms, language laboratories, (group) studios, and similar specially designed and/or equipped rooms IF they are used primarily for group instruction in regularly scheduled classes. <u>Limitations:</u> Does NOT include lab rooms that serve as individual study rooms. It does NOT include laboratories used for group instruction that are informally scheduled. Also does NOT include research labs, gymnasiums, pools, drill halls, laboratory schools, teaching clinics, demonstration houses, and similar facilities which are included under other facility types.
D	Special Class Labs	A room used primarily by informally (or irregularly) scheduled classes that require special-purpose equipment for student participation, experimentation, observation, or practice in a field of study. It may be directly or remotely associated with a class laboratory.	<u>Description:</u> A Special Class Laboratory is designed and/or furnished with specialized equipment to serve the needs of a particular area of study for group instruction in informally (or irregularly) scheduled classes. The design and/or equipment in such a room normally preclude its use for other areas of study. Special Class Laboratories typically (but not necessarily) include group music practice rooms, group music studios, astronomy stations, planetariums, etc.
E	Individual Study Lab (practice)	A room used for individual student experimentation, observation or practice in a particular field of study but not under the direct supervision of an instructor. Its use is mandatory as part of the course or curriculum being followed. It is assigned for short periods of time and is not dedicated to the use of one person.	<u>Description:</u> Included in this category are music practice rooms and individual study laboratories that do not have programmed instruction, equipment or material for use by the students. Stations may be grouped, i.e., they may be in a room that has been designated as individual stations where students will do an experiment without the use of programmed instruction material; or they may be individualized, as in music practice rooms.
F	Auto- tutorial labs (wet)	A room used for instruction in a particular field requiring special equipment or treatment by the use of programmed instruction via audio or visual media and requiring supervision and set-up time by laboratory technicians or an instructor familiar with course material. The use of the room by the student is mandatory as part of a course or curriculum but is scheduled on an individual basis.	<u>Description:</u> A room containing individual stations requiring set-up time by laboratory technicians and requiring other utilities than those used for the transmission of instructional material (audio/visual). The stations are usually grouped in one room. Examples are Science, Auto tutorial Laboratories requiring utilities to carry out experiments.
G	Auto- tutorial labs (dry)	A room containing individual stations used for instruction of course material through the media of audio/visual materials. The use of the room is mandatory as part of the course material or curriculum being followed. It may be scheduled regularly and used as class instruction or it may be scheduled on an individual basis.	<u>Description:</u> Included in this category are language laboratories, music listening laboratories, and speech laboratories. Stations are usually grouped with monitoring by a technician in a control room who is not responsible for understanding the course material. <u>Limitations:</u> This category does NOT include Individual Study Laboratories, Auto tutorial Laboratory (wet), Auto tutorial Labs (dry), or Individual Study Labs.

H	Remote Instruction Lab	A room used for group instruction specifically set aside with audio or visual media. This room is meant for the reception of television instruction, either through closed circuit or network reception. The use of the room is mandatory as part of classroom or curriculum material.	<u>Description:</u> Included in this category are television instructions. <u>Limitations:</u> This category does NOT include rooms which may have television reception used only intermittently to augment regular classroom instruction; nor does it include lecture halls serving the same purpose. It also does NOT include Auto-tutorial labs (wet), Auto-tutorial Labs (dry), or Individual Study Labs.
I	Individual Project Lab/Studio	A room used by students to complete individual projects assigned as part of a course of instruction. The use of the room is mandatory as part of classroom or curriculum material. It is scheduled for indefinite periods of time and is not dedicated to the use of one person.	<u>Description:</u> These rooms are designed and/or furnished with specialized equipment that normally precludes their use for other areas of study. <u>Limitations:</u> This category does NOT include Auto-tutorial labs (wet), Auto-tutorial Labs (dry), Remote Instruction Labs, or Research Labs.
J	Engineering or Technical Field Facilities	A barn or similar structure for animal shelter or the handling, storage, and/or protection of farm products, supplies, or tools, and for field experiments.	<u>Description:</u> Field-Service Facilities include barn, animal shelters, sheds, silos, feed units, hay storage, and seed houses. Greenhouses related to farm operations are included in this category. Structures are typically of light frame construction with unfinished interiors usually related to agricultural field operations, and are frequently located outside the central campus area. <u>Limitations:</u> Location of the building is not sufficient justification for classification as a Field Service Facility. Finished rooms such as endocrine research laboratories, dairy research laboratories, etc., should be classified as research laboratories. Facilities used to house laboratory animals should be classified as Animal Quarters.
K	Clinical Facility Non-Medical	A room used for the diagnosis and/or treatment of patients in a program other than medicine (human or veterinary), dentistry, and student health care.	<u>Description:</u> Included are rooms generally referred to as patient examining rooms, testing rooms, consultation rooms. Clinics are typically associated with educational areas such as psychology, speech and hearing, remedial reading, and remedial writing. Also included are observation rooms, audio-testing rooms, therapy rooms, testing and scoring rooms, viewing rooms, and vision rooms. <u>Limitations:</u> does NOT include clinics associated with student health care or clinics for the medical or dental treatment of humans or animals.
L	Physical Education Facilities	For regularly scheduled Physical Education classes which may require special equipment or treatment for student participation. Can also be used for varsity athletic, intra-murals, and recreation. Will show up on the Space Projection and Schedule of Classes.	<u>Description:</u> Includes rooms generally referred to as gymnasiums, auxiliary activity rooms, body mechanics rooms, dance studios (where assoc. with PE programs), exercise rooms, handball courts, squash courts, wrestling rooms, swimming pools, ice rinks, physical fitness rooms, indoor track areas, weight lifting rooms, field houses, etc. <u>Limitations:</u> Does NOT include classrooms, class labs, or offices even though they may be located in an athletic building. Also excluded are spectator seating areas, outside fields and rooms used for recreational purposes such as bowling alleys, billiard rooms, ping-pong rooms, ballrooms, chess rooms, card-playing rooms, or hobby rooms.
M	Audio-Visual Production Facilities	A room or group of rooms used in the production and distribution of instructional media.	<u>Description:</u> Included are rooms generally referred to as animation rooms, announcing booths, graphics studios, radio studios (where not a student organization facility), TV studios, TV projection rooms, and similar rooms.
N	Demonstration and practicum Facilities	A room or group of rooms used to practice and observe the principles of certain subject-matter areas such as teaching.	<u>Description:</u> Includes demonstration schools, laboratory schools, pre-school nurseries, etc., if the facilities support the training of college-level students such as teachers. This category includes home management houses that serve to train college-level students in home management.

P	Research Facilities	Primarily for the application of Laboratory Techniques in research or research methodology which requires special purpose equipment or treatment for staff, faculty, or student experimentation or observation.	<u>Description:</u> Includes rooms generally referred to as <u>research laboratories</u> and <u>research laboratory-office</u> . Additional rooms include child study laboratories, diagnostic rooms, reading rooms, and cryogenic laboratories, training and testing rooms. <u>Limitations:</u> Does NOT include rooms generally referred to as Class Laboratory, Special Class Laboratory, and Individual Study Laboratory.
Q R S T	Faculty Office Faculty Studio Office Faculty Lab Office TA/GA Office	Faculty equivalent or faculty associated staff to accomplish specific or general tasks associated with their campus assignment.	<u>Description:</u> Must be a separate room designated as an office with a room number. If it falls into the category of Studio Office or Lab Office, it should have the equipment or treatment necessary to fulfill these activities associated with the particular subject field. <u>Limitations:</u> Does not include desk space in a facility unless divided off and numbered.
U	Research Office	To accomplish the general or specific research activities of organizations established on a campus that are recognized as outside the normal academic or research role of a campus. These may be funded separately, jointly or wholly from State funds.	<u>Description:</u> Includes all the facilities necessary to generate these activities including laboratories (faculty labs and preparation rooms), Service Areas, offices, etc.
V	Library Seating	For students and faculty to utilize materials stored in a library that becomes a part of the library collection or for study purposes.	<u>Description:</u> Includes all seating areas in a library or room having library materials or which have been designated as study spaces. Spaces include carrels (open or closed), fiction rooms, study rooms, reading rooms, listening rooms, viewing rooms, curriculum and document rooms, microfilm rooms, reference rooms, sound booths, etc. <u>Limitations:</u> Does NOT include Individual Study Laboratories that are designed for study in a specific area - includes areas devoted to general study in many fields. Small reading rooms associated with specific departments are chargeable to Department Research.
W	Data Processing Production	For institution-wide processing of data by machines or computers.	<u>Description:</u> Includes electronic data processing rooms, electronic computer rooms, computer offices and similar data processing areas. <u>Limitations:</u> This category does NOT include rooms containing desk calculators, posting-billing machines, check-writing machines, and similar office or office service rooms. Areas occupied by EDP equipment in a room otherwise classifiable as an office should NOT be prorated to this category. A data processing facility used only for instruction should be classified as a Class Laboratory. A facility used for instruction and/or research and/or administrative data processing should be included in the class laboratory category.
X	Student Activity Space	Used by students/faculty/staff for recreation, social, and campus activities.	<u>Description:</u> Includes bowling alleys, game rooms, lounges, meeting rooms, staff rooms, etc. Normal associated with student activities.
Y	Physical Education Outdoor Facilities	For use of Physical Education classes when weather permits such use.	<u>Description:</u> Includes tennis courts, softball fields, baseball fields, playing fields, etc.
Z	Requires no Additional Space	For use with any entry in building or room field. When the space used is provided by secondary means and no other record is desired.	<u>Description:</u> That the space is provided by secondary means.

1	Patient Bedroom	A room equipped with a bed and used for patient care.	<u>Description:</u> Includes general nursing care, acute care, semi-convalescent/rehabilitative adult or pediatric bedrooms, intensive care units, progressive-coronary-care units, emergency-bed-care units, observation units, infant-care nurseries, incubator units, wards, etc. Connected clothes closets are included, as are stalls for animal patients.
2	Nurse Station	A room or area used by nurses who are supervising and/or administering health care facilities.	<u>Description:</u> Included are areas devoted to records, charting, reception desks, admissions desks, and areas adjoining nurses stations such as utility rooms, work-storage areas, formula-preparation areas, medications areas, etc. <u>Limitations:</u> Rooms that can be identified as offices should be so classified.
3	Surgery	A room used for surgery.	<u>Description:</u> Includes major- and minor-surgery rooms, delivery rooms, special-procedures operating rooms, and rooms used in conjunction with and as a direct extension of the activities of a surgery room, such as labor rooms, recovery rooms, monitoring/observation rooms, special support-equipment rooms (e.g., anesthesia, heart, lung, X-ray, etc.), dictation booths, scrub-up areas, instrument cleanup and storage, gurney storage, and sterile supplies storage.
4	Treatment	A room used for diagnostic and therapeutic treatment.	<u>Description:</u> Includes rooms for radiology, fluoroscopy, angiography, physical therapy, dialysis, cardiac catheterization, pulmonary function/vascular testing, EEG, ECG, EMG, combined doctor's office and examination/treatment rooms, and rooms which support treatment rooms as a direct extension of the activities of such a facility, such as dressing rooms, film-processing and-viewing rooms, work-preparation rooms, and special equipment rooms.
5	Service Laboratory	A room used to provide diagnostic support services to health-care facilities.	<u>Description:</u> Includes pathology, pharmacy, autopsy labs, etc., providing such services as hematology, chemistry tissue, bacteriology, serology, blood bank, basal metabolism, isotope rooms, and rooms which serve service laboratories as a direct extension of the activities of such a facility, such as rooms generally referenced to as cadaver storage/morgue, autoclave and centrifuge rooms, and warm and cold rooms. <u>Limitations:</u> Does NOT include class laboratories, special-class laboratories, or other facilities used primarily for organized instruction.
6	Green-house	A building or room, usually composed chiefly of glass or other light transmitting material, for the cultivation and/or protection of plants.	<u>Description:</u> Includes rooms generally referred to as greenhouses. <u>Limitations:</u> Does not include greenhouses related to farm operations.
7	Green-house Service	A room that directly serves a greenhouse facility as an extension in that facility.	<u>Description:</u> Includes rooms generally referred to as headhouses. <u>Limitations:</u> Does not include greenhouses related to farm operations.
8	Animal Quarters	A room that houses laboratory animals maintained for the institution for research and/or instruction purposes.	<u>Description:</u> This category includes rooms generally referred to as animal rooms, cage rooms, stalls, wards, and similar rooms that are used to house animals intended for use in class laboratories, research facilities, special class laboratories, or individual study laboratories. <u>Limitations:</u> Does NOT include areas for treatment of patient animals. <u>Note:</u> Animal quarters are most generally associated with the Biological sciences, Medical Sciences, and Psychology. Facilities used to house animals at Colleges of Technology/Agriculture that support the Agricultural Sciences should be classified as Engineering or Technical Field Facilities.
9	Animal Quarters Services	A room that directly serves an animal care facility as an extension of the activities in that facility.	<u>Description:</u> Includes rooms generally referred to as feed storage rooms, feed mixing rooms, cage washing rooms, and similar facilities such as surgery, casting, or instrument rooms. <u>Limitations:</u> Does NOT include areas that directly serve areas used for the treatment of patient animals.